



1. Computershare Investor Services PLC (the "Company") will, on behalf of the United Kingdom Debt Management Office ("DMO"), provide a purchase and sale service (the "Service") to you if you own or wish to own United Kingdom Government stocks ("gilts") and are an individual aged 18 years or over. This Service is not available if you hold your gilts in electronic form in CREST.
2. Where this has been received in a jurisdiction where the provision of the Service would be contrary to local laws or regulations, the Service is not available. These terms are not an offer or invitation to provide the Service in any such jurisdiction.
3. The price of gilts may fluctuate while your instruction is in the post and in the period after the Company has received it but before it is executed.
4. Companies wishing to use this Service must execute the Stock Dealing Form as if it were a deed.
5. This Service is offered on an execution only basis. You should ensure it meets your own particular requirements. This is not a recommendation to buy, sell or hold gilts. Neither the Company nor DMO offers investment advice. If you are unsure of what action to take you should obtain independent financial advice. Please note that the value of gilts may go down as well as up, which may result in you receiving less than you originally invested if you sell your holding or at redemption.
6. In so far as these terms constitute a financial promotion for the Service provided by the DMO and administered by the Company, they have been approved by the Company for the purpose of Section 21(2)(b) of the Financial Services and Markets Act 2000 only.

Definitions

"**business day**" means any day (excluding Saturday) on which banks in the United Kingdom are generally open for non-automated business;

"**dealing day**" any business day on which the London Stock Exchange is open for business;

"**you**" means the person using this Service.

Buying gilts

7. To invest in gilts using this Service you must fill in a Stock Dealing Form and;
 - (i) **where a single or multiple investment on any one day is for £25,000 or less** then send the Stock Dealing Form with the cheque for the amount of money you wish to invest. You must pay by a sterling cheque drawn on an account in your name with a UK bank or building society. If the cheque is from a building society, the building society must stamp and endorse the cheque to show the name of the account from which funds are to be drawn. Cheques should be made payable to Computershare Investor Services PLC and crossed "A/C Payee". You represent to the Company that your cheque will be honoured on first presentation. Please note that third party cheques and postal orders will not be accepted with the exception of Building Society cheques and Bank Drafts, which must be endorsed on the reverse by the issuer in favour of the buyer(s).

If instructions for a purchase are given prior to your cheque being presented for clearance and in fact your cheque does not clear on first presentation the Company may reverse the purchase at your expense.
 - (ii) **where a single or multiple investment on any one day is for more than £25,000** then send the Stock Dealing Form and on the same day have the amount of money you wish to invest sent electronically to sort code 16-08-11 account number 10000898. Please ensure that within the reference field your daytime contact telephone number and the first holder's surname/company name is quoted e.g. 01262413169 SMITH. Please ensure the same daytime contact telephone number is quoted in Section 8 of the Stock Dealing Form.
 - (iii) Alternatively where your single or multiple investment on any one day is for more than £25,000 and you wish to continue to pay by cheque then Sections 7(i) and 8(iii) of the Terms and Conditions apply. Please ensure you are content that the lapse of time between receipt of the cheque and when the gilts will be purchased meets your requirements.

How and when we will buy gilts for you

8. (i) **where a single or multiple investment on any one day is for £25,000 or less** the Company will purchase gilts for you on the day of receipt of your Stock Dealing Form provided the Form and the cheque

is received by 10am and it is a dealing day. Settlement will not occur until the Company has received cleared funds from you. This means that settlement of the purchase will only occur after your cheque has cleared. This will usually be three business days after receipt but could be longer.

- (ii) **where a single or multiple investment on any one day is for more than £25,000 and payment is made by means of an electronic payment** the Company will purchase gilts for you on the day of receipt of your Stock Dealing Form provided the Form and the electronic payment is received by 10am into the Company's account quoted in Section 7(ii) above, and it is a dealing day.
 - (iii) **where a single or multiple investment on any one day is for more than £25,000 and payment is made by means of a cheque**, provided the Stock Dealing Form and the cheque is received by 10am and it is a dealing day the Company will arrange for gilts to be bought for you from the DMO 5 working days after the Form and cheque have been received. Settlement will not occur until three days thereafter e.g. Form and cheque received on a Monday and the gilts will be bought the following Monday, providing the Company are satisfied that cleared funds have been received.
9. **You are not able to specify the price or a maximum price at which your purchases of gilts are to be made.**
 10. The money which you send the Company is used to cover the purchase price of the stock and any fees and charges (see below for details).
 11. The Company will send you your stock certificate four business days after the purchase was transacted or as soon as reasonably practicable thereafter.

Selling your gilts

12. You can instruct the Company to sell all, or part of, your gilts holding(s) by filling in the appropriate box on the Stock Dealing Form and by sending it to Gilts Purchase and Sale Service, British Government Stocks (Gilts), Computershare Investor Services PLC, The Pavilions, Bridgwater Road, Bristol, BS99 6ZW together with your stock certificate(s) and any supporting documentation (e.g. any power of attorney, or marriage certificate). When you give an instruction to sell your gilts you represent that no other person has any rights, interests or charges in or over the gilts you are selling.

How and when we will sell gilts for you

13. The Company will normally instruct the sale of your gilts to the DMO for you on the dealing day it receives and accepts your instruction and where this is not possible no later than the following business day. **You are not able to specify the price or a minimum price at which your gilts are to be sold.**
14. Normally settlement will occur three business days following the date of the trade. The Company will only make payment to you once it has received the settlement money from the DMO.
15. If your instructions to sell your gilts are settled on a day within 7 working days of the dividend date for that stock you will still receive the full dividend when it is paid but part of it will be deducted from the proceeds (rebate interest).
16. You may opt to receive the proceeds by cheque or by automated transfer (BACS). If you opt to receive payment by cheque the Company will make the payment to the registered holder of the gilts (or the first named holder in the case of joint holders). The Company will not, at any time, accept any instructions to make cheques payable to anyone other than the person(s) whose name appeared on the Stock Dealing Form. If you opt to receive payment via BACS it must be to an account in the name of the registered holder of the gilts (or the first named holder in the case of joint holders) with a UK bank or building society. The Company will not, at any time, accept any instructions to make BACS payments to anyone other than the person(s) whose name appeared on the Stock Dealing Form.

General provisions relating to buying and selling gilts

17. The current scale of commission charges are shown in the table overleaf. The charges are based on the total settlement proceeds, including any accrued interest or rebate interest.

| Deal Type | Commission Rate | Minimum Charge |
|----------------------|---|----------------|
| Costs up to £5000 | 0.7% | £12.50 |
| Costs over £5000 | £35 plus 0.375% of the amount in excess of £5,000 | £35 |
| Proceeds up to £5000 | 0.7% | None |
| Proceeds over £5000 | £35 plus 0.375% of the amount in excess of £5,000 | £35 |

NB: All commission is calculated after adding or deducting any accrued or rebate

18. The Company reserves the right not to accept purchase/sale instructions which are not given on the standard Stock Dealing Form, or which have not been properly completed. Any forms, together with cheques, which are rejected will be returned to you.
19. The Company reserves the right to delay the execution of any purchase/sale instructions where, in its opinion, it needs to satisfy itself in respect of any legal or regulatory matters. Neither the Company nor DMO will be responsible for any lost opportunity (including due to movements in market prices) due to the rejection of an incomplete Stock Dealing Form.
20. Instructions which are given by fax, e-mail, telephone or on photocopied forms will not be accepted.
21. The Company reserves the right not to act on any particular sale or purchase instruction. The Company will notify you in writing as soon as it decides not to accept a particular instruction. You may not cancel or amend any instructions to buy or sell gilts once such instructions have been posted. Instructions which are received on a day which is not a business day, or after 10:00am on a business day, will be treated as having arrived on the next business day.
22. If you are sending an instruction under a power of attorney you should indicate this fact and enclose the original power of attorney or a copy certified by a solicitor or notary public, which will be inspected and returned to you.
23. If you wish to buy or sell stock in joint names then everyone who is or wishes to be joint holders must sign the relevant form.
24. The Company may aggregate your order with orders it receives from other people using this Service. Aggregation may work on some occasions to your disadvantage.
25. You will be sent a contract note within two days of the execution of your application to buy or sell gilts. The contract note will detail the nominal amount of gilts sold or purchased on your behalf and the price together with any accrued or rebate interest.

Liability

26. The Company will take reasonable care in operating the Service, and will be responsible to you for any losses or expenses (including loss of stock) suffered or incurred by you as a direct result of its negligence, wilful default or fraud. **Each of the Company and the DMO does not accept liability for any indirect or consequential loss suffered by you or for any loss which does not arise as a result of its negligence, wilful default or fraud.**

Contacting each other

27. All notices and other communications which you send to the Company should be addressed to British Government Stocks (Gilts), Computershare Investor Services PLC, The Pavilions, Bridgwater Road, Bristol, BS99 6ZW
28. All documents including stock certificates or cheques will be sent to the address which appears for you on the register (in the case of joint holdings they will be sent to the address of the first named stockholder).
29. **All documents, including stock certificates and cheques, will be sent to you at your own risk. The Company accepts no liability for non-receipt after dispatch of any document, certificate or cheque to you.**
30. **If you require any documents, including stock certificates or cheques, to be sent to you by Royal Mail Special Delivery Service (or equivalent), you should request this in writing when submitting your Stock Dealing Form. There is an administration fee of £20.50 for the provision of this service and you should send an additional cheque, made payable to Computershare Investor Services PLC, with your request.**
31. **If you need a replacement stock certificate for any reason then a Form of Indemnity will have to be completed. Depending on the value of the stock certificate the indemnity may need to be counter-signed by an authorised third party; that is an authorised bank, building society or insurance company. All**

costs relating to the obtaining of such counter-signature must met by the stockholder(s).

Approved Group

32. To be eligible to deal in gilts you must be a member of the DMO's Approved Group of Investors and the Company reserves the right to delay taking action on any particular instructions from you until you have satisfied the requirements specified by the DMO for membership (including the provision of acceptable evidence of identity, address and source of funds), or to investigate any concerns it may have about the validity of or any other matter relating to the instruction.

General

33. The DMO or the Company may refuse to do, or refrain from doing, anything which would, or might in their judgement, break any relevant laws, rules, regulations or codes or risk exposing them to criticism for behaving improperly or not acting in accordance with good market practice.
34. All monies which are held for you will be held in a client bank account which is maintained for clients of this Service. Interest will not be paid on any such money. Cash fractions arising in respect of money due to you are rounded down and any tax or commission which may be payable on aggregated sales or purchases is charged at the prevailing rate against each individual sale instruction rounded up to the nearest penny, and in each case the Company will keep the difference for its own benefit.
35. Fractions of pence arising in respect of the amount of stock purchased for you are rounded up or down according to the normal trading conventions and the consequent settlement amount may not correspond exactly to the monies sent by you with the Stock Dealing Form. Such cash sums as arise shall be kept by the Company for its own benefit.
36. The DMO may change these terms and conditions from time to time upon giving you 30 days notice in advance of any such change taking effect. No change will affect any completed purchase or sale or any instruction received but not completed by the date of the change. The DMO may choose to withdraw this Service without giving you any notice that the Service is no longer available.
37. These terms and conditions are governed by and shall be construed in accordance with the law of England and Wales.

Data Protection Notice

38. Any personal data that we obtain from you in providing this Service will be held by the Company in accordance with the relevant legislation. The Company will only hold, use or otherwise process such of your personal data as is necessary to provide you with the Service. Your details will only be disclosed in accordance with the principles set out in the Data Protection Act 1998 to any person if that person has legal or regulatory powers over the Company.
39. You have a right to request to view the information that is held on you. You may be charged a small fee for being provided with access to this information. If you do wish to view this information you should write to The Data Protection Manager, Computershare Investor Services PLC, The Pavilions, Bristol, BS99 7NH.

Complaints

40. There are procedures in place that aim to help resolve all complaints from customers effectively, a copy of which can be provided on request. If you have any complaints about the service provided to you, you should write to the British Government Stocks (Gilts), Computershare Investor Services PLC, The Pavilions, Bridgwater Road, Bristol, BS99 6ZW.
41. These terms and conditions were issued by the United Kingdom Debt Management Office.

United Kingdom Debt Management Office
Office: Eastcheap Court, 11 Philpot Lane, London, EC3M 8UD

Computershare Investor Services PLC
Registered in England No 3498808
Registered Office: The Pavilions, Bridgwater Road, Bristol BS13 8AE